

Board of Selectmen
Minutes December 02, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jeffrey Bryan
Andrew Artimovich
Jane Byrne
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Mantegari made a motion, 2nd by Byrne to approve the public minutes of 11/25/2014 as written. The motion carried with Bryan abstaining as he was not present.

There will be a kick off meeting with Dubois and King on December 3, 2014 for the Prescott Road Project.

Clement said Pinard Waste Systems is preparing a draft contract for the solid waste collection. Artimovich said we should inquire about an earlier start date if Northside Carting does not improve their service. Clement said the collections have been a nightmare over the last 3 weeks. Clement will address the issue with Northside first.

Town meeting will be held on March 14th at 9am.

The holiday luncheon for town employees and volunteers will be December 18th at noon.

Byrne commented on the increases they are seeing in the 2015 budget. Byrne also said she was against a large spend down in December. If the expense was budgeted for in 2014, department heads should not be waiting until late December to make purchases.

The board reviewed the following budgets:

Street Lighting, Karen Clement

Bryan made a motion, 2nd by Artimovich to approve the street lighting budget of \$1.00. All were in favor.

Health Officer, Karen Clement

Clement said she reduced this budget to \$1.00 to keep it open. Mantegari said he will continue to serve as health officer to reduce expenses. Bryan made a motion, 2nd by Byrne to approve the health officer budget of \$1.00. All were in favor.

Animal Control, Karen Clement

Clement said she reduced the budget to \$1.00 as the police department will cover ACO for 2015 and we will reevaluate for the 2016 budget. Bryan made a motion, 2nd by Byrne to approve the ACO budget of \$1.00. All were in favor.

Waste Collection, Karen Clement

Bryan made a motion, 2nd by Byrne to table the waste collection budget until we can resolve the service issues with Northside. All were in favor.

Board of Selectmen
Minutes December 02, 2014

The following building permits to be signed:

- Julie Anderson, 25 Peabody Drive, plumbing permit for LP gas fireplace: signed by Board
- Andy Artimovich, 20 Dalton Road, electrical permit for addition: signed by Board (Artimovich and Byrne abstained).

Bryan made a motion, 2nd by Byrne to sign a supplemental tax warrant for Finishing Trades School. All were in favor.

Clement said there was a memorandum of understanding in the mail from the Sheriff's office. It is to allow the Epping Fire Department to act as the host agent to apply for a regional grant to purchase radio dispatching equipment to be located at the county dispatch center for the benefit of all agencies involved. Bryan made a motion, 2nd by Byrne to sign the memorandum of understanding. All were in favor.

Clement had the 2015 contract for Jim Michaud, the town's assessor. Clement said the terms were level funded but that we will likely see an increase in 2016. Bryan made a motion, 2nd by Byrne to approve the 2015 contract. All were in favor.

Clement said there was a small error in the police budget last week and it needs to be re-opened as the budget total is down from \$665K to \$662K. Byrne made a motion, 2nd by Mantegari to open the police budget. All were in favor.

Bryan said the police budget is up an extraordinary amount with the raises, the 6th full timer, and the extra shifts. He said the budget committee would never agree to this figure and we will need to work out a compromise so that we do not have to present 2 different budgets at town meeting. Robinson said he is trying to have 2 officers on duty 24/7. Bryan asked if that would raise the safety of the Town or raise the safety of the officers. Robinson said both. Wood said 2 officers would allow for more officer initiated activity, which deters crime. Back up is only seconds away versus minutes.

Bryan asked about the merit increases. He said they seemed a little high and some of the officers have received merits over the last 3 years. Wood said they conducted a salary survey 3 years ago and found that the patrol officers were paid comparably to that of similar towns as far as population and staffing needs. The pay of command staff was \$3-4 less when compared to those same towns. Wood said the goal was to work over the next few years to get the pay to where it should be.

Bryan asked if there was any area that they could make cuts or phase in the 2 officers over 2 years. Robinson said he will review the budget further to see if he can reduce it. Mantegari made a motion, 2nd by Bryan to table the PD budget until next week. All were in favor.

Bryan asked Robinson why he was asking for an increase in the 2015 budget when he has about \$100K remaining in his 2014 budget. Robinson said they did not hire seasonal mowers. He and Duane were out all summer mowing so they were not able to complete all of the other projects they normally would have such as shoulders. Demeritt said he has looked into side discharge spreaders; Jeff made a motion, 2nd by Mantegari to get updated quotes and discuss further next week. All were in favor.

Board of Selectmen
Minutes December 02, 2014

Artimovich asked Robinson to look into an automatic gate for the highway shed. Demeritt said he has already looked into that and will bring the quotes in next week.

Artimovich also asked Robinson to utilize his full time employees in the highway department more efficiently to try and avoid as much overtime as possible.

At 7:00 pm a motion was made by Bryan, 2nd by Mantegari to go into nonpublic sessions per RSA 91-A:3, II(a) to discuss employee matters. Artimovich, Mantegari, Bryan, Byrne, and Christiansen were in favor.

At 7:04 pm a motion was made by Artimovich, 2nd by Mantegari to come out of nonpublic session and seal the minutes. All were in favor.

Motion to adjourn at 7:05 pm made by Bryan, 2nd by Byrne; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT					
DATE:			12/2/2014		
Citizens General Fund:					
	Previous Balance:		36,365.43		
	Deposits:		733,942.13		
	Payroll:		31,549.31	DD: 17800.45	CKS: 13748.86
	FICA:		8,572.67		
	to Impact Fees				
	A/P: Regular		556,338.66	Co-op: \$520.521	
	From MMA				
	TO MMA		150,000.00		
	Account Balance:		23,846.92		
	Interest Earned YTD:		25.99		
CD's:	Unrestricted Balance:		-		
MMA:	Unrestricted Balance:		3,544,516.88		
	Total Invested Funds:		3,544,516.88		
	Interest Earned YTD:		2,768.94		